



In Attendance: In Person: Lisa, Mohammed, Marlyssa, Sarah, Biftu, Catherine, Holly, Bjornda, Joel

Regrets:

Item #	Time	Title	Motion made by:	
1	6:00pm	Welcome/Call to Order		
2		Agenda Motion to Approve/Accept as is	Marlyssa	Passed
3		Previous Meetings Minutes Motion to Approve/Accept as is	Biftu	Passed
4	5:35pm	Standing Reports Library Director's Report Human Resources and Finance Minutes Motion to Accept	Joel	Passed
5	5:40pm	Treasurer's Report Motion to accept	Biftu	Passed
6	5:55pm	Old Business a. Policy Review Schedule status Motion to approve policies as presented and ammended	Joel	Passed
		b. Plan of Service Board Initiatives Team meeting (15minutes) i. Reevaluation Comment table		
		c. Contract Subcommittee update Comment Discussion about County Service Provision contract Action Needed Lisa will come back with STATS!		

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7:00pm

New Business

a. PD class for Lisa

Comment

PC Hardware Technician - 7 wk course, \$160

Motion

to reimburse Lisa for her Hardware Technician course

Joel

Passed

Comment

Lisa can utilize some workhours to complete coursework as her capacity allows. The Library operations will take priority. The board is confident that Lisa's discretion will suffice.

b. Computer Upgrades

Motion

to allocate the December 2024 \$10,000 donation to the Computer upgrades project.

Marlyssa

Passed

Comment

SLS server upgrades is forcing transition to Windows 11
20 computers are no longer servicable
\$10,000 donation? and \$10,000 from friends

Action Taken

Lisa needs to provide a project brief and documentation plans for disposal, purchase, maintenance, and end of life. Further approval for purchase is still required.

c. Flooding Debrief

Comments

Do we have enough/appropriate insurance coverage?
damage review
preventative measures

Comment

Additional facility safety concern - icy sidewalk

Action Taken

Lisa look into entrance carpet. Lisa review insurance needs.

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Adjournment

at 7:48pm

Biftu

Next Meeting is Monday, February 24, 2025

Vision: Brooks Public Library is a vital source of lifelong growth and learning at the heart of a vibrant, diverse community connected to the world.

Mission: Brooks Public Library provides empowering opportunities with access to high quality services, collections, and facilities for all.

Committee Chair:



Library Manager:

